

Program C: Vital Records and Statistics

Program Authorization: R.S. 40:32 et seq., LA, R.S. 40:1299.80 et seq.

Program Description

The mission of the Vital Records and Statistics Program is to operate a centralized vital event registry and health data analysis office for the government and people of the State of Louisiana. The program collects, transcribes, compiles, analyzes, reports, preserves, amends, and issues vital records including birth, death, fetal death, abortion, marriage, and divorce certificates and is charged with operating the Louisiana Putative Father Registry, the Orleans Parish Marriage License Office, and with recording all adoptions, legitimatization, and other judicial edicts that affect the state's vital records. This program also maintains the state's health statistics repository and publishes the Vital Statistics Reports and the Louisiana Health Report Card.

The goals of the Vital Records and Statistics Program are:

1. To facilitate the timely filing of high quality vital documents prepared by hospitals, physicians, coroners, funeral directors, Clerks of the Court, and others.
2. To provide responsive public services.
3. To analyze and disseminate health information in support of health and social planning efforts.
4. To maintain and operate the Louisiana Putative Father Registry.

The Vital Records Registry is the official repository for birth, death, fetal death, abortion, marriage and divorce records of the people of Louisiana. The State Center for Health Statistics is the primary governmental source of population based health information in Louisiana. The principal clients and users of program products are the people, institutions and government agencies of the State. Program services benefit clients enabling the conduct of a myriad of social and legal transactions that require vital event documents such as birth and death records.

The program also provides population based vital event and health information data that serves as the planning base for health assessment activities, health resources allocation and the targeting of health intervention projects or programs. The major activities of this program include Vital Records Registry and State Center for Health Statistics.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$290,454	\$290,454	\$427,046	\$622,513	\$332,059
STATE GENERAL FUND BY:						
Interagency Transfers	45,567	0	0	31,097	0	0
Fees & Self-gen. Revenues	2,098,087	2,601,031	2,601,031	2,546,877	2,668,817	67,786
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	944,090	362,015	362,015	578,871	568,624	206,609
TOTAL MEANS OF FINANCING	\$3,087,744	\$3,253,500	\$3,253,500	\$3,583,891	\$3,859,954	\$606,454
EXPENDITURES & REQUEST:						
Salaries	\$1,755,046	\$1,682,481	\$1,696,906	\$1,750,355	\$1,855,127	\$158,221
Other Compensation	50,134	0	36,221	36,221	36,221	0
Related Benefits	332,209	480,559	351,952	236,682	220,896	(131,056)
Total Operating Expenses	565,091	545,403	458,650	470,070	507,191	48,541
Professional Services	0	45,000	0	0	0	0
Total Other Charges	280,443	481,188	625,289	641,430	582,748	(42,541)
Total Acq. & Major Repairs	104,821	18,869	20,120	449,133	657,771	637,651
TOTAL EXPENDITURES AND REQUEST	\$3,087,744	\$3,253,500	\$3,189,138	\$3,583,891	\$3,859,954	\$670,816
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	71	70	68	68	66	(2)
Unclassified	0	1	1	1	1	0
TOTAL	71	71	69	69	67	(2)

SOURCE OF FUNDING

This program is funded with State General Fund, Fees and Self-generated Revenues, and Federal Funds. Fees and Self-generated Revenues are comprised of fees for the provision of certified copies of Vital Records. The fees range from \$5 to \$15 depending upon the type of record provided. Federal sources of funding are grants awarded as part of cooperative agreements to provide statistical data to the federal government.

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$290,454	\$3,253,500	71	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$0	(2)	Compliance with Act 844 early retirement
\$290,454	\$3,253,500	69	EXISTING OPERATING BUDGET - December 2, 2002
\$4,687	\$42,440	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$14,884	\$14,599	0	Risk Management Adjustment
\$240,238	\$240,238	0	Acquisitions & Major Repairs
(\$20,120)	(\$20,120)	0	Non-Recurring Acquisitions & Major Repairs
\$24,772	\$224,302	0	Salary Base Adjustment
(\$7,880)	(\$79,795)	0	Attrition Adjustment
\$1,893	\$12,412	0	Group Insurance Adjustment
\$0	(\$180,793)	0	Other Non-Recurring Adjustments - Group insurance adjustment
(\$5,746)	(\$64,362)	(2)	Other Non-Recurring Adjustments - Compliance with Act 844 retirement
\$79,331	\$417,533	0	Other Technical Adjustments - Office of Technology recommended amount for Birth and Death Reporting System improvement and access
\$622,513	\$3,859,954	67	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$622,513	\$3,859,954	67	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$622,513	\$3,859,954	67	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

This program does not have funding recommended for Professional Services for Fiscal Year 2003-2004.

OTHER CHARGES

\$342,500 Computer consultant to implement and develop new application and to convert/create databases

\$342,500 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$36,907 Payments to the Division of Administration - Office of Risk Management

\$188,941 Maintenance of State-owned Building

\$8,800 Payments to LSU print shop for the printing of LA Health Report Card and Annual Report

\$5,600 Payments to the Office of Telecommunications for telephone and telegraph services

\$240,248 SUB-TOTAL INTERAGENCY TRANSFERS

\$582,748 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$417,533	Office of Information Technology recommended amount for Birth and Death Reporting System improvement and access
\$240,238	Recommended level of funding for the replacement and repairs of obsolete, inoperable or damaged equipment and buildings
\$657,771	TOTAL ACQUISITIONS AND MAJOR REPAIRS